A Community Consultative Committee (CCC) is being established for the Coffs Harbour bypass project.

What is a CCC and what is its purpose?
The purpose of the CCC is to provide a forum for discussion between Roads and Maritime Services (as the proponent of the Coffs Harbour bypass project) and representatives of the Coffs Harbour community, stakeholder groups and the local council on issues directly relating to the Coffs Harbour bypass project.

More specifically, the intent of the CCC is to promote information sharing between Roads and Maritime and the Coffs Harbour community, stakeholder groups and local council; help Roads and Maritime seek community views and respond to community concerns about the project and enable the Coffs Harbour community to seek information about the project from Roads and Maritime.

Who sits on the CCC?
The CCC will be comprised of the following members:

- independent chairperson – Kathy Jones
- up to seven community representatives (this includes individual community members and representatives of stakeholder groups)
- a representative from Coffs Harbour City Council
- up to three representatives from Roads and Maritime; including the person with direct responsibility for environmental management of the project.

How are representatives chosen?
Kathy Jones has already been appointed by the Department of Planning and Environment as the independent chairperson for the Coffs Harbour bypass project CCC. She is the Executive Chair of KJA, a specialist communication and engagement company.

She has worked with governments, CEOs and the community on a number of high profile transport and infrastructure projects in both NSW and Victoria as well as significant infrastructure policy projects.

The Secretary of the Department of Planning and Environment (or nominated representative) will appoint community representatives to the CCC. This process will be overseen by Kathy Jones.

Community representatives must be current residents or landowners within the Coffs Harbour local government area; be involved in local community groups or activities; have knowledge of the project and be able to represent and communicate the interests of the community.

Representatives of stakeholder groups must be a member of a stakeholder group with an interest in the project; have knowledge of the project and be able to represent and communicate the interests of the group.
How do I apply to be on the CCC?

Community members who meet the selection criteria, outlined above and in the Department of Planning and Environment’s *Community Consultative Committee Guidelines for State Significant Projects*, are encouraged to apply.

Applicants need to complete the relevant nomination form along with a one-page supporting letter demonstrating how they meet the criteria for membership.

Individual community members are required to complete the ‘Local Community Representative Nomination Form’.

People wishing to represent a local group are required to complete a ‘Representative of Stakeholder Groups’ nomination form.


Applications for membership to the CCC will be open from 21 January 2018 to 18 February 2018 and must be sent directly to the independent chairperson of the Community Consultative Committee and not to Roads and Maritime Services or the Department of Planning and Environment.

Applications and letters can be emailed to:

Ms Kathy Jones  
Independent Chairperson  
Coffs Harbour Bypass Community Consultative Committee  
info@chbccc.com.au

Alternatively they can be posted to:

Ms Kathy Jones  
Independent Chairperson  
Coffs Harbour Bypass Community Consultative Committee  
c/-KJA  
Level 9  
2 Elizabeth Plaza  
North Sydney NSW 2060

As a condition of engagement, all members of the CCC must agree to adhere to the Code of Conduct Agreement and sign a Declaration of Pecuniary and Non-Pecuniary Interests.

Coffs Harbour City Council and Roads and Maritime will directly appoint their CCC representatives.

When will members be appointed?

Applications for membership to the CCC will be open from 21 January 2019 to 18 February 2019. Within two weeks of the closing date, the chairperson must review the applications, send a copy of applications to DPE and make a recommendation on who should be appointed to the CCC.

Within two weeks of receiving the recommendations, the DPE Secretary (or nominated representative) will officially appoint community representatives and notify successful and unsuccessful applicants, the chairperson and Roads and Maritime of the decision.
What happens once the CCC is chosen?
The first meeting of the Coffs Harbour bypass project CCC is expected to be before the end of March 2019. Further details will be provided to members once appointed.

Where can I find more information?
Further information can be found in the Department of Planning and Environment’s *Community Consultative Committee Guidelines for State Significant Projects* which are available at www.planning.nsw.gov.au/Assess-and-Regulate/Development-Assessment/Community-Consultative-Committees.

Planning information on the Coffs Harbour bypass project can be found at http://majorprojects.planning.nsw.gov.au/page/development-categories/transport--communications--energy--water/roads/?action=view_job&job_id=7666

For further information about the Coffs Harbour bypass project call 1800 550 621, visit www.pacifichighway.nsw.gov.au/coffsharbourbypass or email coffsharbourbypass@rms.nsw.gov.au.