

# MINUTES

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| <b>Meeting Title</b> | Community Consultative Committee – Coffs Harbour Bypass Project Meeting 6                                                                            |                                                                                                                                                                          |
| <b>Date and Time</b> | 25 March 2021 5.30pm – 7pm                                                                                                                           |                                                                                                                                                                          |
| <b>Venue</b>         | Coffs Harbour Education Campus Hogbin Drive Meeting Rm A.1.20 and via Zoom                                                                           |                                                                                                                                                                          |
| <b>Chairperson</b>   | Dr Colin Gellatly                                                                                                                                    |                                                                                                                                                                          |
| <b>Attendees</b>     | Helen Davies<br>Gary Orange<br>Rod McKelvey (CHBAG)<br>Belinda Ryan-Novicky (TfNSW)<br>Barbara Davies<br>Lee McCourt (DPIE)<br>Shelley McPhee (DPIE) | Anna Zycki (TfNSW)<br>Rochelle Hicks (TfNSW)<br>Scott Lawrence (TfNSW)<br>Linda Hannah (TfNSW)-Minutes<br>John Hutchison (Hutchison Weller)<br>Dr Colin Gellatly (Chair) |
| <b>Apologies</b>     | Marina Rockett (CHBAG)<br>Nathan Brennan (CEO LACL)<br>Gary O'Grady (CHCC)<br>Denise Knight (CHCC)<br>Alan Clayton (CHCofC)<br>Paul Shoker           |                                                                                                                                                                          |

| <b>Item</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Responsible person</b> |
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| <b>1.</b>   | <b>Acknowledgement of Country</b>                                                                                                                                                                                                                                                                                                                                                                                                              | Colin Gellatly            |
| <b>2.</b>   | <b>Welcome, housekeeping and apologies</b>                                                                                                                                                                                                                                                                                                                                                                                                     | Colin Gellatly            |
| 2.1         | Colin gave the committee a brief introduction and it was noted Nathan Brennan sent an apology.<br><br>Rod McKelvey is representing Coffs Harbour Bypass Action Group at tonight's meeting.<br><br>It was noted no Representatives from CHCC are in attendance. Rod McKelvey pointed out a Council meeting was being held at the same time as the CCC meeting.                                                                                  | Colin Gellatly            |
| <b>3.</b>   | <b>Minutes and Action items from last meeting</b>                                                                                                                                                                                                                                                                                                                                                                                              | Colin Gellatly            |
| 3.1         | Action items from previous minutes completed                                                                                                                                                                                                                                                                                                                                                                                                   |                           |
| 3.2         | Minutes from previous meeting accepted<br><br>Gary Orange - Minutes are very brief and do not elaborate enough on the comments made in the meeting.<br><br>It was agreed a draft copy of the minutes will be sent to all members for comment prior to formal distribution.                                                                                                                                                                     |                           |
| 3.3         | The item regarding residual land held in private ownership to be discussed at the next meeting as Council is required to comment.<br><br>Scott Lawrence advised that this issue requires Council's participation. TfNSW does not have control over the LEP zoning or future land use strategies for land located outside of the road corridor.<br><br>Colin Gellatly advised a follow up to Council representatives required for next meeting. | Colin Gellatly            |

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| <b>4</b>  | <b>Department of Planning, Industry and Environment Update</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Lee McCourt and Shelley McPhee</b>           |
| 4.1       | <p>Lee McCourt - The project has approval now and is in the post approval phase within the Department and we are working with TfNSW on meeting compliance. All early plans to include management plans, environmental and protocol plans etc. are in place.</p> <p>Shelley McPhee - when all plans are submitted and up to speed and everything is where it should be, I will be working closely with Lee to finalise.</p> <p>Rod McKelvey - asked on timing and when will the Department be satisfied? What is the next phase?</p> <p>Lee McCourt noted this is a question for TfNSW and suggested that they are still in the early stages depending on TfNSW internal timeline.</p> <p>Major construction cannot start until all plans are in place.</p> <p>Scott Lawrence advised the biodiversity threatened species plan will be finalised in the next 6 to 8 weeks. Other documents such as “Out of Hours Works Protocol for the early works”, the Translocation Pan of the Rusty Plum, Nest Box Management Plan and the Microbat Management Plan and Panama Disease Management Plan are currently being prepared with the aim of finalising these plans by end of June 2021.</p> <p>Key plans that have been approved include Unexpected Contaminated Land and Asbestos Finds Procedure.</p> <p>Construction Environmental Management Plan (CEMP) is being prepared by TfNSW. It is proposed to submit an advanced draft to DPIE that is 80-90% completed. The successful construction contractor(s) will be required to update the CEMP. By TfNSW progressing with draft CEMP now it should save approval time for construction contractor(s) in the order of 12 weeks. TfNSW is working to complete as many of the preconstruction plans as it can in a timely manner. For the utility relocations and house demolitions TfNSW is developing an out of work hours protocol and this will be updated in the CEMP.</p> <p>Helen Davies asked what are the dates in approval for submission of the plans?</p> <p>Scott Lawrence – Timings for submission of plans are governed by the project’s condition of approval and reflect the various stages of the project ‘life-cycle’ ie pre-construction, during construction and post construction.</p> |                                                 |
| <b>5.</b> | <b>Presentation by Transport for NSW</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Scott Lawrence/Anna Zycki/Rochelle Hicks</b> |
| 5.1       | Anna Zycki – Overview of presentation. Powerpoint presentation for Zoom attendees. Copies of the presentation are attached to minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                 |
| 5.2       | Gary Orange asked if Paul Shoker was present at the Banana Growers Panama Disease consultation. Scott Lawrence replied he                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                 |

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|           | <p>was not present and no negative feedback on the management plan was received by those present.</p> <p>Helen Davies asked if TfNSW will be liaising with Botanical Gardens in Coffs Harbour regarding translocation of threatened flora species.</p> <p>Scott Lawrence advised that TfNSW will be following up and contacting the Botanical Gardens. Helen Davies provided herbarium contact Lindy Hill. Anna Zycki agreed.</p> <p>Colin Gellatly asked of the approximate timing of major construction.</p> <p>Anna Zycki - Internal administrative processes have been signed off with the final round of approvals being actioned. TfNSW cannot give an exact timing as the tender process will take a couple of months for assessment. Major construction will start as soon as early work finishes.</p> <p>Gary Orange asked on the type of delivery method of the tender and that no corners will be cut to save costs.</p> <p>Anna Zycki - the Market Interaction Process identified the need for innovation and the assurance of the right skills and methods are encouraged to be brought to the project.</p>                              |                       |
| <b>6.</b> | <b>Interim Acoustic Advisor introduction</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>John Hutchison</b> |
| 6.1       | <p>Joh Hutchison - Acoustic Advisor for the project</p> <p>John Hutchison provided a brief outline on his experience and background working with Major Projects. He is currently working on West Connex. He emphasised that his role is to ensure TfNSW are abiding by the approvals and adding value to the project.</p> <p>Colin Gellatly asked are you engaged by TfNSW?</p> <p>John Hutchison advised he reports to the DPIE on a monthly basis and does not report to TfNSW or any contractor.</p> <p>Gary Orange asked has if John has worked in this unique hilly environment previously?</p> <p>John Hutchison summarised that he had and gave examples.</p> <p>Gary Orange asked if John had looked at the noise surveys.</p> <p>John Hutchison advised that he has not looked in detail. The EIS has been approved and he will not be addressing this.</p> <p>Helen Davies asked if John has any conflict of interest with any other players in the project.</p> <p>John Hutchison stated he is completely independent.</p> <p>Lee McCourt also stated that DPIE approve John Hutchison to have no conflict of interest in the project.</p> |                       |

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|                  | <p>Gary Orange asked if John Hutchison was going to be involved in the noise monitoring locations. Gary expressed concerns about the noise and would like to be regularly informed.</p> <p>John Hutchison replied yes and is reviewing with the project team.</p> <p>Colin Gellatly asked if John is available to report to the Committee.</p> <p>John Hutchison suggested he can attend but does not directly report to the CCC.</p> <p>Helen Davies asked what is the criteria for at house noise treatment John described the eligibility criteria and the current road noise policy. He advised to look at Volume 2B, Appendix B of the Projects Amendment Report.</p> <p>Helen Davies asked if a simple "How To" guide for AHNT be developed?</p> <p>Rochelle Hicks advised that a simplified version has been developed and TfNSW will distribute the FAQs and fact sheets to the CCC members.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p><b>7.</b></p> | <p><b>General Business including updates from Community members</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| <p>7.1</p>       | <p>Barbara Davies had no further comment.</p> <p>Helen Davies asked for transparency and simplified information. Facts sheets would be good. Concerned about the people who have raised the acoustic problems.</p> <p>Rod McKelvey enquired if the project team has looked at the extended rain event that has been occurring and validated the flooding assessment in the amendment reports especially Boambee areas? Have you talked to Council about it?</p> <p>Rochelle Hicks replied we acknowledge the key risks for Coffs Harbour. We have good knowledge from the Sapphire to Woolgoolga upgrade. We are working with Council regarding flood mitigation in Boambee. An updated flood model occurred last week and regarding flood mitigation with the bypass project and downstream. Scott Lawrence advised that weather stations have been set up across the alignment for the past 12 months and the data has been incorporated into the flood assessments.</p> <p>Rod McKelvey expressed concerns on extended weather events and will be bypass drain naturally and he is happy that a whole government approach will manage Boambee Valley.</p> <p>Gary Orange voiced his concern of the ability of the road and drainage as the road will sit quite low and may dump water into town.</p> <p>Scott Lawrence replied TfNSW build to certain design criteria with at least one carriage way is built above the 1 in 100 year flood level. All are taken into account for the modelling</p> <p>Col (chair) asked Anna when will construction start? Anna responded that there will be an announcement soon.</p> |  |

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|           | The CCC members thanked John for his introduction.                                                                                                                                                                                                                     |                                |
| <b>8.</b> | <b>Way forward, reports and future meetings</b>                                                                                                                                                                                                                        |                                |
| 8.1       | Next Meeting Wednesday <b>June 23 2021 at 5.30pm</b>                                                                                                                                                                                                                   | <b>Action Item Col/Council</b> |
| 8.2       | Gary Orange suggested members of the community contact the Council and ask for their presence at the next meeting.<br><br>Helen Davies asked to meet at the Council offices for the next meeting as it could be more convenient for Council Representatives to attend. |                                |

### 1. Coffs Harbour Community Consultative Committee – Actions

| <b>Item</b> | <b>Description</b>                                                                                              | <b>Due Date</b>                       |
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| 3.2         | A draft copy of the minutes to be sent to all members of the Committee to comment prior to formal distribution. | April 2021                            |
| 5.2         | Follow up with Coffs Harbour Botanical Gardens re: translocation/propagation involvement                        | Report back prior to next CCC meeting |
| 6.1         | TfNSW will distribute the FAQs and fact sheets to the CCC members after the meeting.                            | April 2021                            |
| 3.3         | The item regarding residual land held in private ownership to be discussed at the next meeting.                 | 23 June 2021                          |